



Republic of the Philippines  
Department of Education  
REGION XII  
SCHOOLS DIVISION OF SARANGANI

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**INVITATION TO BID FOR**  
***FOOD, ACCOMMODATION AND***  
***VENUE FOR THE INTERACTIVE***  
***MATERIALS IN SUPPORT TO***  
***SMART-ED INITIATIVE***

1. The *Department of Education-Sarangani Division*, through the *BELCP 2022 (Savings) Fund* intends to apply the sum of *NINE HUNDRED NINETY-NINE THOUSAND PESOS AND 00/100 Php 999,000.00* being the ABC to payments under the contract for the *Procurement of Food, Accommodation and Venue for the Interactive Materials in Support to SMART-ED Initiative 2023-07-0058* broken down as follows:

Unit	Item Description	Quantity	Unit Cost	Total Cost
Pax	<b>Food and Accommodation</b> (2 Days and 1 Night) 4 Meals and 4 Snacks	345	2,600.00	897,000.00
Pax	<b>Food and Venue</b> 2 Meals and 2 Snacks	102	1,000.00	102,000.00
	Specifications:  <b>Food</b> * <b>Meals:</b> Non-Pork and Non-cream dowry meal, 3 viands, 1 soup, 1 dessert with drinks * <b>Snacks:</b> Sandwich/Pizza/Burger/Pasta/Kakanin w/ Drinks  <b>Venue with Complete Facilities and Amenities</b>  *One (1) Big Function Room with free used of LED Wall Screen throughout the activity, * Venue Room size : atleast 38x15m *Audible/Operational Sound System with 2 or more wireless microphones for each function hall			

	<ul style="list-style-type: none"> <li>*With at least 5 meters extension wires with 3 gangs</li> <li>*Registration table for each function hall</li> <li>*Strong Wifi Connection that can accommodate all participants simultaneously</li> <li>*Standby waiter and operator in function hall</li> <li>Free flowing coffee and water</li> <li>*Within General Santos City; 5km radius from the City Hall</li> <li>*With standby generator</li> <li>*No obstructing pillars</li> <li>*Free Welcome Tarp (4ft x 8ft size)</li> <li>*With in-house duty nursing staff and the availability of first aid equipments and services</li> <li>*With facilities and amenities for PWD</li> </ul> <p><b>Accommodation</b></p> <ul style="list-style-type: none"> <li>• Every Room can Accommodate maximum of 3 participants. Each Participant should have 1:1 bed.</li> </ul> <p><b>Health Protocols</b></p> <ul style="list-style-type: none"> <li>• IATF Policy Compliant</li> </ul>			
	<b>TOTAL</b>			<b>999,000.00</b>

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Education-Sarangani Division** now invites bids for the above Procurement Project. Bidders should have completed, within **three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders)

3. Bidding will be conducted through open competitive bidding procedures using a non- discretionary “**pass/fail**” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

- a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **July 25, 2023 to August 8, 2023**; from the given address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **One Thousand Pesos (1,000.00)**

6. The **Department of Education-Sarangani Division** will hold a Pre-Bid Conference<sup>1</sup> on **July 25, 2023; 9:00 A.M.** thru virtual platform Microsoft Teams which is open to all interested prospective bidder. Please inquire at the given contact person and numbers below for the link and other concerns.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **August 8, 2023; 9:00 A.M.**  
Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **August 8, 2023;9:01 A.M.** thru blended platform face-to- face and online for Bids and Awards Committee, Technical Working Group Members and BAC Secretariat at ***DepEd New Division Conference Room, Capitol Compound, Alabel, Sarangani Province*** while virtual platform Microsoft Teams to all prospective bidders and bidders' representatives who choose to attend the activity

10. The ***Department of Education-Sarangani Division*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

***FELIPE B. TUYOGON, JR.***

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**NERISSA A. ALFAFARA, CESE**  
*BAC Chairperson*

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<sup>1</sup> May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference