



Republic of the Philippines
Department of Education
REGION XII
SCHOOLS DIVISION OF SARANGANI

INVITATION TO BID FOR

***(Rebid) MEALS, VENUE &
HOTEL ACCOMMODATION FOR
RE-ORIENTATION CUM
WORKSHOP OF THE
FINANCIAL MANAGEMNET
STAFF AT THE SCHOOL
LEVELS ON FINANCIAL
MANAGEMENT OPERATIONS
MANUALS***

1. The *Department of Education-Sarangani Division*, through the *Local MOOE Fund* intends to apply the sum of **THREE MILLION THREE HUNDRED THREE THOUSAND PESOS AND 00/100 Php 3,303,000.00**) being the ABC to payments under the contract for *(Rebid) Meals, Venue & Hotel Accommodation For Re-Orientation Cum Workshop of the Financial Management Staff at the School levels on Financial Management Operations Manuals 2023-07-0059* broken down as follows:

Unit	Item Description	Specifications	Qty	Unit Cost	Total Cost
	ACCOMMODATION (Batch 1) September 11, 2023- September 13, 2023 (12:00 nn)	MEALS with Venue September 11, 2023 -1st Day-2 meals 2 snacks (lunch & dinner) September 12, 2023 -2nd Day- 3 meals 2 snacks (breakfast, lunch & dinner) September 13, 2023 -3rd Day- 2 Meals, 1 AM snack (breakfast & lunch) Specifications: <ul style="list-style-type: none"> ▪ Meals: Non-Pork and No-Cream Dory meal, 3 viands and 1 soup, 1 dessert with drinks SNACKS: <ul style="list-style-type: none"> ▪ Sandwich/Pizza/burger/Pasta/kakanin with Drinks VENUE WITH COMPLETE FACILITIES AND AMENITIES: <ul style="list-style-type: none"> ▪ Two (2) Function Rooms that can accommodate atleast 100 participants with LED Wall each function room throughout the activity ▪ Audible/Operational sound system with 2 or more wireless microphones for each function hall with 2 pcs extension wires (atleast 5 meters long with 3 gangs) ▪ Registration table with for each function hall ▪ free flowing coffee with water ▪ standby generator no obstructing pillars ▪ internet connection with atleast 200mbps ▪ With Welcome Tarp (4 ft. x8ft size) ▪ With house duty nursing staff and the availability of First Aid, equipment and services with facilities and amenities for PWD air-conditioned and no use of cooling fan space for healthy break activity ACCOMMODATION <ul style="list-style-type: none"> ▪ Fully air-conditioned room that can accommodate a maximum of 4 persons equipped with individual beddings ▪ Accommodation should be in the same venue PARKING SPACE <ul style="list-style-type: none"> ▪ With enough parking space to accommodate all participants 	174	4,500.00	783,000.00
	ACCOMMODATION (Batch 2)	MEALS with Venue	188	4,500.00	846,000.00

<p>September 13, 2023 (12:00 nn)-September 15, 2023</p>	<p>September 13, 2023-1st Day-2 meals 1 PM snack (lunch & dinner) September 14, 2023-2nd Day- 3 meals 2 snacks (breakfast, lunch & dinner) September 15, 2023-3rd Day- 2 Meals, 2 snacks (breakfast & lunch) Specifications:</p> <ul style="list-style-type: none"> ▪ Meals: Non-Pork and No-Cream Dory meal, 3 viands and 1 soup, 1 dessert with drinks <p>SNACKS:</p> <ul style="list-style-type: none"> ▪ Sandwich/Pizza/burger/Pasta/kakanin with Drinks <p>VENUE WITH COMPLETE FACILITIES AND AMENITIES:</p> <ul style="list-style-type: none"> ▪ Two (2) Function Rooms that can accommodate atleast 100 participants with LED Wall each function room throughout the activity ▪ Audible/Operational sound system with 2 or more wireless microphones for each function hall with 2 pcs extension wires (atleast 5 meters long with 3 gangs) ▪ Registration table with for each function hall ▪ free flowing coffee with water ▪ standby generator no obstructing pillars ▪ internet connection with atleast 200mbps ▪ With Welcome Tarp (4 ft. x8ft size) ▪ With house duty nursing staff and the availability of First Aid, equipment and services with facilities and amenities for PWD air-conditioned and no use of cooling fan space for healthy break activity <p>ACCOMMODATION</p> <ul style="list-style-type: none"> ▪ Fully air-conditioned room that can accommodate a maximum of 4 persons equipped with individual beddings ▪ Accommodation should be in the same venue <p>PARKING SPACE</p> <ul style="list-style-type: none"> • With enough parking space to accommodate all participants 				
<p>ACCOMMODATION (Batch 3) September 18, 2023-September 20, 2023 (12:00 nn)</p>	<p>MEALS with Venue</p> <p>September 18, 2023-1st Day-2 meals 2 snacks (lunch & dinner) September 19, 2023-2nd Day- 3 meals 2 snacks (breakfast, lunch & dinner) September 20, 2023-3rd Day- 2 Meals, 1 AM snack (breakfast & lunch)</p>		<p>184</p>	<p>4,500.00</p>	<p>828,000.00</p>

		<p>Specifications:</p> <ul style="list-style-type: none"> ▪ Meals: Non-Pork and No-Cream Dory meal, 3 viands and 1 soup, 1 dessert with drinks <p>SNACKS:</p> <ul style="list-style-type: none"> ▪ Sandwich/Pizza/burger/Pasta/kakanin with Drinks <p>VENUE WITH COMPLETE FACILITIES AND AMENITIES:</p> <ul style="list-style-type: none"> ▪ Two (2) Function Rooms that can accommodate atleast 100 participants with LED Wall each function room throughout the activity ▪ Audible/Operational sound system with 2 or more wireless microphones for each function hall with 2 pcs extension wires(atleast 5 meters long with 3 gangs) ▪ Registration table with for each function hall ▪ free flowing coffee with water ▪ standby generator no obstructing pillars ▪ internet connection with atleast 200mbps ▪ With Welcome Tarp (4 ft. x8ft size) ▪ With house duty nursing staff and the availability of First Aid, equipment and services with facilities and amenities for PWD air-conditioned and no use of cooling fan space for healthy break activity <p>ACCOMMODATION</p> <ul style="list-style-type: none"> ▪ Fully air-conditioned room that can accommodate a maximum of 4 persons equipped with individual beddings ▪ Accommodation should be in the same venue <p>PARKING SPACE</p> <ul style="list-style-type: none"> • With enough parking space to accommodate all participants 			
	<p>ACCOMMODATION (Batch 4) September 20, 2023 (12:00 nn)-September 22, 2023</p>	<p>MEALS with Venue</p> <p>September 20, 2023-1st Day-2 meals 1 PM snack (lunch & dinner) September 21, 2023-2nd Day- 3 meals 2 snacks (breakfast, lunch & dinner) September 22, 2023-3rd Day- 2 Meals, 2 snacks (breakfast & lunch)</p> <p>Specifications:</p> <ul style="list-style-type: none"> ▪ Meals: Non-Pork and No-Cream Dory meal, 3 viands and 1 soup, 1 dessert with drinks <p>SNACKS:</p>	188	4,500.00	846,000.00

	<ul style="list-style-type: none"> ▪ Sandwich/Pizza/burger/Pasta/kakanin with Drinks <p>VENUE WITH COMPLETE FACILITIES AND AMENITIES:</p> <ul style="list-style-type: none"> ▪ Two (2) Function Rooms that can accommodate atleast 100 participants with LED Wall each function room throughout the activity ▪ Audible/Operational sound system with 2 or more wireless microphones for each function hall with 2 pcs extension wires (atleast 5 meters long with 3 gangs) ▪ Registration table with for each function hall ▪ free flowing coffee with water ▪ standby generator no obstructing pillars ▪ internet connection with atleast 200mbps ▪ With Welcome Tarp (4 ft. x8ft size) ▪ With house duty nursing staff and the availability of First Aid, equipment and services with facilities and amenities for PWD air-conditioned and no use of cooling fan space for healthy break activity <p>ACCOMMODATION</p> <ul style="list-style-type: none"> ▪ Fully air-conditioned room that can accommodate a maximum of 4 persons equipped with individual beddings ▪ Accommodation should be in the same venue <p>PARKING SPACE</p> <ul style="list-style-type: none"> • With enough parking space to accommodate all participants 			
	Total		P3,303,000.00	

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Department of Education-Sarangani Division* now invites bids for the above Procurement Project. Bidders should have completed, within *three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders)

3. Bidding will be conducted through open competitive bidding procedures using a non- discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

- a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock

belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

5. A complete set of Bidding Documents may be acquired by interested Bidders on **July 24, 2023 to August 15, 2023**; from the given address below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (5,000.00)**

6. The **Department of Education-Sarangani Division** will hold a Pre-Bid Conference¹ on **August 1, 2023; 9:00 A.M.** thru virtual platform Microsoft Teams which is open to all interested prospective bidder. Please inquire at the given contact person and numbers below for the link and other concerns.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **August 15, 2023; 9:00 A.M.**
Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

9. Bid opening shall be on **August 15 2023;9:01 A.M.** thru blended platform face-to- face and online for Bids and Awards Committee, Technical Working Group Members and BAC Secretariat at **DepEd New Division Conference Room, Capitol Compound, Alabel, Sarangani Province** while virtual platform Microsoft Teams to all prospective bidders and bidders' representatives who choose to attend the activity

10. The **Department of Education-Sarangani Division** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

11. For further information, please refer to:

FELIPE B. TUYOGON, JR.

*Department of Education-Sarangani Division
Capitol Compound, Alabel, Sarangani Province
Tel No./Telefax No. 083-508-2039
Mobile No. 09229763957
Procurement.sarangani@deped.gov.ph*


NERISSA A. ALFAFARA, CESE
BAC Chairperson

¹ May be deleted in case the ABC is less than One Million Pesos (PhP1,000,000) where the Procuring Entity may not hold a Pre-Bid Conference.