



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

**14 Jun 2024**

**DIVISION MEMORANDUM**

SGOD-2024-071

CAPABILITY BUILDING OF THE DIVISION MONITORING AND EVALUATION  
TEAM FOR THE TRAINING ON THE MATATAG CURRICULUM  
FOR TEACHERS AND SCHOOL LEADERS

To: Assistant Schools Division Superintendent  
Functional Division Chiefs  
All Others Concerned

- Pursuant to DM-OUHROD-2024-0409 titled **Monitoring and Evaluation Plan of the Training on the MATATAG Curriculum for Teachers and School Leaders**, the School Governance and Operations Division - Human Resource Development Section (HRDS) will conduct a Live-Out Capability Building of the Division Monitoring and Evaluation (M&E) on June 24-25, 2024 at Venue 88 Hotel and Events Place, Mabuhay Road, General Santos City.
- The capability building aims to:
  - Enhance the competencies of monitoring and evaluation team;
  - Rationalize the M&E plan, processes and tools following the Kirkpatrick Evaluation Model for the DTOT and School-Based trainings;
  - Formulate the program-based division and school M&E plan on the MATATAG Curriculum; and
  - Discuss compliance with the submission timeline of the M&E reports, emphasizing the importance of timely reporting.
- For easy reference, please refer to enclosures:
  - Program of Activities for the Capability Building; and
  - List of Participants for the Capability Building
- Transportation allowance, board and lodging, and other miscellaneous expenses incurred by the participants shall be charged against local funds or MOOE, subject to the usual accounting and auditing rules and regulations.
- Attendance is a must. Alternates/representatives are not allowed.
- For inquiries, contact Rehane Sambuto at 09385540626.
- For the information and guidance of all concerned.

  
**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent



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Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

**INFORMATION TECHNOLOGY  
TRAINING PROGRAM**

RPS/SGOD-HRDS/MLA – capability building of the division monitoring and evaluation team  
for the training on the matatag curriculum for teachers and school leaders  
0668/14 June 2024



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**LIST OF PARTICIPANTS**

NO.	NAME	POSITION / DESIGNATION
<b>Program Management Team</b>		
1.	Rehanee P. Sambuto (RP)	Senior Education Program Specialist, HRDS
2.	Araceli J. Dinopol	Senior Education Program Specialist, SMME
3.	Madina P. Loguioyman (RP)	Education Program Specialist II, HRDS
4.	Nathaniel A. Galopo (RP)	Education Program Specialist II, SMME
5.	Estylinda G. Tudayan	Nurse II, SHS
6.	Ruvelyn L. Homecillo (RP)	Principal II, San Felipe Central ES
7.	Ariel C. Lalisán	Head Teacher I, Paraiso IS
8.	Argil B. Arago	PSDS
<b>M&amp;E Focal</b>		
9.	Genevieve Rama	School Principal I
10.	Reneboy Magallanes	School Principal I
11.	Tito Maslog	School Principal I
12.	Jose Mancao	School Principal I
13.	Paquito Quijano	School Principal I
14.	Rex S. Bragado	School Principal I
15.	Ellin Vicera	School Principal I
16.	Lourdes Esberto	Head Teacher III
17.	German P. Piamonte	Principal IV, JLC NTS
18.	Josie Teofila N. Quijano	Vocational School Administrator I, GSAT
19.	Cherwin D. Macaranas	Principal III, Alabel NHS
20.	Kareen Joy V. Betonio	Principal II, Kiamba NHS
21.	Luz T. Berse	Principal I, Malapatan NHS
22.	Suzette C. Rodis	Principal I, Kiblat NHS
23.	Ramon R. Tamayo	Principal I, Alegria NHS
24.	Lovely Mae E. Albarina	Principal I, Kablacán IS
25.	Corinna J. Falgui	Principal I, Nicomedes Tolentino ES
26.	Rochelle B. Morido	Principal I, SaNSA
<b>PMT Secretariats</b>		
27.	Ismael R. Villaluz	Education Program Specialist II, SMN
28.	Jimuel M. Villamor	Principal I, New Canaan Integrated School
29.	Eduardo R. Jabalde, Jr.	Head Teacher I, Lagunsay ES
30.	Junjun Tadolongan	Head Teacher I, Sitio Lanao IS
31.	Ryan James D. Dueñas	Head Teacher I, Kiaol ES
32.	Ian Caesar F. Frondoza	Teacher-in-charge, Falel Kesbung IS
33.	Pepin B. Panerio	Teacher In-charge, Alyeng IP School



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34.	Redentor Vigafria	PDO I, SGOD
35.	Junellete D. Mabunga	PDO I, SGOD
36.	Maylene Grigana	Librarian I, CID
37.	Rangelyn L. Samoya	AO II, Kauypo ES
38.	Donna Rizza C. Preña	AO II, Kawas NHS
39.	Melanie S. Caincay	AO II, Alabel National Science HS
40.	Jestoni C. Sales	AO II, Aspang ES
41.	Aimee Baticbatic	AO II, JWB Adoracion ES
42.	Maribel Ortibano	ADAS III, SGOD
43.	Julie Ann P. Navarro	ADAS III, Tokawal NHS
44.	Emily Alicer	Clerk, ALS-CID

\* RP – Resource Person

**PROGRAM OF ACTIVITIES**

Date	Time Schedule	Activity	Facilitator / Person Responsible
April 24, 2024	8:00 a.m. – 8:30 a.m.	<b>Registration</b>	PMT
	8:30 a.m – 9:00 a.m	<b>Opening Program</b> <ul style="list-style-type: none"> <li>• Preliminaries</li> <li>• Acknowledgment Participants</li> <li>• Opening Remarks and Statement of Purpose</li> <li>• Message</li> </ul>	PMT AVP Emcee  <b>Ma. Shirley M. Cardinal</b> SGOD Chief  <b>Atty. Nelyn B. Frinal, CESO VI</b> ASDS  <b>Ruth L. Estacio PhD, CESO V</b> SDS
	9:00 a.m – 9:40 a.m	<b>Overview on Training on the MATATAG Curriculum for School Leaders and Teachers</b>	<b>Rehanee P. Sambuto</b> SEPS, HRDS
	9:40 a.m – 10:20 a.m	<b>Rationale of Basic Education Monitoring and Evaluation</b>	<b>Argelio D. Arago</b>



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		<b>Framework (BEMEF) and its Relevance to the Implementation of the Training on the MATATAG Curriculum for School Leaders and Teachers</b>	Public Schools District Supervisor
	10:20 a.m – 10:30 a.m	HEALTH BREAK	
	10:30 a.m – 12:00 n.n	<b>DM No. 044, s. 2023 (Interim Guidelines for the Quality Assurance and Monitoring and Evaluation of NEAP Core Programs</b>	<b>Madina P. Loguoman</b> EPS II, HRDS
	12:00 n.n – 1:00 p.m	LUNCH BREAK	
	1:00 p.m – 1:40 p.m	<b>Roles and Responsibilities of M&amp;E MATATAG Curriculum Training Implementation</b>	<b>Ruvelyn L. Homecillo</b> Principal II
	1:40 p.m – 2:20 p.m	<b>Monitoring and Evaluation of Governance</b>	<b>Nathaniel A. Galopo</b> EPS II, SMME
	2:20 p.m – 2:30 p.m	HEALTH BREAK	
	2:30 p.m – 3:10 p.m	<b>Monitoring and Evaluation of Learning</b>	<b>Nathaniel A. Galopo</b> EPS II, SMME
	3:10 pm – 4:30 pm	<b>Presentation of Division M&amp;E Plan for MATATAG Curriculum Training</b>	<b>Nathaniel A. Galopo</b> EPS II, SMME
	4:30 p.m – 5:00 p.m	<b>Debriefing for Day 1</b>	<b>PMT</b>
April 25, 2024	8:00 a.m – 8:15 a.m	<b>Management of Learning (MOL)</b>	<b>PMT</b>
	8:15 a.m – 9:15 a.m	<b>MATATAG M&amp;E Results Reporting and Data Submission Procedure</b>	<b>Nathaniel A. Galopo</b> EPS II, SMME
	9:15 a.m – 9:25 a.m	<b>HEALTH BREAK</b>	
	9:25 a.m – 11:25 a.m	<b>Workshop</b>	<b>PMT</b>
	11:25 a.m – 12:00 n. n	<b>Presentation of Outputs</b>	<b>Participants</b>



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12:00 n.n – 1:00 p.m	<b>LUNCH BREAK</b>	
1:00 p.m – 3:00 p.m	<b>Closing Program</b>	<b>PMT</b>
3:00 p.m – 3:30 p.m	<b>Debriefing for Day 2</b>	<b>PMT</b>