



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

20 May 2024

DIVISION MEMORANDUM

No. **120**, s. 2024

GUIDE IN COMPUTING KEY PERFORMANCE INDICATOR

To: Assistant Schools Division Superintendent
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education through the Planning Service – Education Management Information System Division (PS-EMISD) issued the Unnumbered Memorandum dated October 12, 2022, titled **Guide in Computing Key Performance Indicators** to provide comprehensive information to all personnel across all governance on the appreciation and appropriate usage of the indicators for reporting, and monitoring and evaluation-related matters.

2. In this regard, the Planning and Research Section created a KPI template for the End-of-School-Year 2023-2024 which can be downloaded at bit.ly/KPISchoolTemplateSY2023-2024. All schools are expected to submit the duly filled out soft copy of the said form **on or before 03 June 2024**.

3. For inquiries, contact Mr. Bualan Y. Abid Jr. at 09284382483.

4. Widest dissemination of this Memorandum is desired.


RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

FORMS
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BYAJ/SGOD-PRS/DM - guide in computing key performance indicator
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