



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

08 Apr 2024

DIVISION MEMORANDUM

CID-2024-181

SEMINAR-WORKSHOP ON MASTERING ACTION RESEARCH WRITING
FOR EDUCATORS OF GLAN 4 DISTRICT

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads, Glan 4
All Others Concerned

1. Please be informed that there will be a **Seminar-Workshop on Mastering Action Research Writing for Educators of Glan 4 District** on 13, 20, 27 April 2024 and 3-4 May 2024 at Tonga Lim Siao Sr. Integrated School, Burias, Glan, Sarangani Province.
2. The activity aims to:
 - a. empower teachers with the skills to conduct action research and effectively communicate their findings through writing;
 - b. equip teachers with the latest research methodologies and data analysis techniques;
 - c. refine their writing abilities to create impactful research papers; and
 - d. enhance understanding and application of action research principles, fostering a culture of continuous improvement in educational practices.
3. This seminar-workshop is a CPD-accredited program and grants 12 CPD units to participating teachers. There's no registration fee required.
4. Enclosed are the activity matrix and list of participants for easy reference. All teaching and non-teaching personnel involved in this activity shall be entitled to service credits and compensatory time off under the existing DepEd, CSC, and DBM laws and procedures, whichever is applicable.
5. For inquiries, contact Mr. Felix A. Bareñan at felix.bareñan@deped.gov.ph.
6. Immediate dissemination of this Memorandum is desired.


RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated



Republic of the Philippines
Department of Education
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Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS AND OFFICES
RESEARCH OR STUDIES
SEMINARS
WORKSHOPS

FABJ/CID-DISS/MLA – seminar-workshop on mastering action research writing for educators of glan 4 district
0455/08 April 2024

(Enclosure to DM-CID-2024-181)

SEMINAR-WORKSHOP ON MASTERING ACTION RESEARCH
 WRITING FOR EDUCATORS OF GLAN 4 DISTRICT
 13, 20, 27 April 2024 and 3-4 May 2024
 Tonga Lim Siao Sr. Integrated School

ACTIVITY MATRIX

Time	Topic	Person in charge
Day 1: 13 April 2024		
8:00-9:00	Registration and Pre-Test	
	Phil. National Anthem	AVP
	Prayer	AVP
	Regional Hymn	AVP
	Sarangani Hymn	AVP
	Checking of Attendance	Secretariat
	Welcome Message	Mr. Mark Anthony P. Pamat, T-III
	Statement of Purpose	Mr. Felix A. Barinan, DPIC
	Message & Introduction to the Resource Speaker	Mrs. Mennen D. Sagarino, SP-I
9:00-10:00	Topic 1: Orientation on Basic Education Research Agenda (BERA – DO 39, s. 2016)	Mrs. Mennen D. Sagarino, SP-I
10:00-11:00	Topic 2: Action Research Title	Mr. Kurt B. Catolico, SP-II Resource Speaker
11:00-12:00	Topic 3: Action Research Questions	Mr. Kurt B. Catolico, SP-II Resource Speaker
12:00-1:00	Lunch Break	
1:00-3:00	Research Workshop	Participants/Resource Speaker
3:00-5:00	Research Output Presentation/ Panel Defense – Submission of Outputs, and Online Evaluation – Prayer	Participants/Resource Speaker (Panelists)
	Program Host	Mr. Dionelo E. Bague, T-III
Day 2: 20 April 2024		
8:00-9:00	Management of Learning (MOL)	
	Phil. National Anthem	AVP
	Prayer	AVP
	Makabayan Songs	AVP
	Checking of Attendance	Secretariat
	Introduction to the Resource Speaker	Mr. Mark Anthony P. Pamat, T-III
9:00-11:00	Topic 4: Research Methods and Design	Mr. Ryan B. Dueñas, Teacher III Resource Speaker
11-12:00	Topic 5: Research Sampling Techniques and Statistical Tools.	Mr. Ryan B. Dueñas, Teacher III Resource Speaker
12:00-1:00	Lunch Break	
1:00-3:00	Research Workshop	Participants/Resource Speaker
3:00-5:00	Research Output Presentation/ Panel Defense – Submission of Outputs, and Online Evaluation – Prayer	Participants/Resource Speaker (Panelists)
	Program Host	Mr. Dionelo E. Bague, T-III
Day 3: 27 April 2024		
8:00-9:00	Management of Learning (MOL)	
	Phil. National Anthem	AVP
	Prayer	AVP
	Makabayan Songs	AVP
	Checking of Attendance	Secretariat
	Message & Introduction to the Resource Speaker	Mr. Mark Anthony P. Pamat, T-III

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SEMINAR-WORKSHOP ON MASTERING ACTION RESEARCH
 WRITING FOR EDUCATORS OF GLAN 4 DISTRICT
 13, 20, 27 April 2024 and 3-4 May 2024
 Tonga Lim Siao Sr. Integrated School

Time	Topic	Person in charge
9:00-10:00	Topic 6: Action Research Context and Rationale	Mr. Felipe B. Tuyogon Jr., SEPS Resource Speaker
10:00-12:00	Topic 7: Action Research Innovation, Intervention & Strategy (IIS)	Mr. Felipe B. Tutogon Jr., SEPS Resource Speaker
12:00-1:00	Lunch Break	
1:00-3:00	Research Workshop	Participants/Resource Speaker
3:00-5:00	Research Output Presentation/ Panel Defense – Submission of Outputs, and Online Evaluation – Prayer	Participants/Resource Speaker (Panelists)
	Program Host	Mr. Dionelo E. Bague, T-III
Day 4: 3 May 2024		
8:00-9:00	Management of Learning (MOL)	
	Phil. National Anthem	AVP
	Prayer	AVP
	Makabayan Songs	AVP
	Checking of Attendance	Secretariat
	Message & Introduction to the Resource Speaker	Mr. Mark Anthony P. Pamat, T-III
9:00-12:00	Topic 8: Parts of Action Research Proposal and full research paper	Mrs. Mennen D. Sagarino, SP-I Resource Speaker
12:00-1:00	Lunch Break	
1:00-3:00	Research Workshop	Participants/Resource Speaker
3:00-5:00	Output Presentation/Panel Defense – Submission of Outputs, and Online Evaluation – Prayer	Participants/Resource Speaker (Panelists)
	Program Host	Mr. Dionelo E. Bague, T-III
Day 5: 4 May 2024		
8:00-9:00	Registration	
	Phil. National Anthem	AVP
	Prayer	AVP
	Regional Hymn	AVP
	Sarangani Hymn	AVP
	Presentation of Research Entries	Mrs. Mennen D. Sagarino, SP-I
	Welcome Message	Mr. Felipe B. Tuyugon, SEPS
	Inspirational Message	Mr. Felix A. Barinan, DPIC
	Introduction to the Set of Panelists	Mr. Mark Anthony P. Pamat, T-III
9:00-12:00	Presentation of Research Outputs	Participants/Resource Speakers/ Panelists
12:00-1:00	Lunch Break	
1:00-4:00	Gallery Walk	Participants/Resource Speakers/ Panelists
4:00-5:00	– Online Evaluation – Closing Program – Giving of Impressions/Feed backing – Closing Message and Acknowledgement – Giving of Certificates	Participants Mr. Dionelo E. Bague, T-III Mrs. Mennen D. Sagarino, SP-I Mr. Mark Annthony P. Pamat, T-III

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SEMINAR-WORKSHOP ON MASTERING ACTION RESEARCH
 WRITING FOR EDUCATORS OF GLAN 4 DISTRICT
 13, 20, 27 April 2024 and 3-4 May 2024
 Tonga Lim Siao Sr. Integrated School

Time	Topic	Person in charge
	– Closing Prayer	
	Program Host	Mr. Dionelo E. Bague, T-III

LIST OF PARTICIPANTS

No.	Name of Personnel	Position	Station
1.	Mennen D. Sagarino	SP-I	Tonga Lim Siao Sr. Integrated School
2.	Mark Anthony P. Pamat	T-III	Pangyan National High School
3.	Ryan James B. Dueñas	T-III	Kiaol Elementary School
4.	Kurt B. Catolico	SP-II	Glan Padidu Elementary School
5.	Jovelyn D. Abugan	MT-I	Tonga Lim Siao Sr. Integrated School
6.	Edmar Allan C. Pitogo	T-I	Tonga Lim Siao Sr. Integrated School
7.	Resica D. Tanutan	T-I	Tonga Lim Siao Sr. Integrated School
8.	Marigold Q. Pulmones	T-I	Tonga Lim Siao Sr. Integrated School
9.	Jescel L. Baluyot	T-I	Tonga Lim Siao Sr. Integrated School
10.	Jessie P. Emperado	T-I	Tonga Lim Siao Sr. Integrated School
11.	Maricor R. Emperado	T-III	Tonga Lim Siao Sr. Integrated School
12.	Yennie B. Almirante	T-II	Tonga Lim Siao Sr. Integrated School
13.	Armarie Gay B. Barcelona	T-I	Tonga Lim Siao Sr. Integrated School
14.	Gemly R. Guisihan	T-I	Tonga Lim Siao Sr. Integrated School
15.	Norhaine M. Edres	T-I	Tonga Lim Siao Sr. Integrated School
16.	Anilyn L. Harid	T-I	Tonga Lim Siao Sr. Integrated School
17.	Jean S. Cariño	T-III	Tonga Lim Siao Sr. Integrated School
18.	Joanne A. Lara	T-III	Tonga Lim Siao Sr. Integrated School
19.	Erlin D. Siao	T-I	Tonga Lim Siao Sr. Integrated School
20.	Joseph E. Cañete	T-I	Tonga Lim Siao Sr. Integrated School
21.	Glendie Lou S. Tañamor	T-I	Tonga Lim Siao Sr. Integrated School
22.	Jenifer P. Aglanang	T-I	Tonga Lim Siao Sr. Integrated School
23.	Babelyn N. Alemia	T-II	Tonga Lim Siao Sr. Integrated School
24.	Maria Cris Q. Gervacio	T-I	Tonga Lim Siao Sr. Integrated School
25.	Mercidita C. Siao	T-III	Tonga Lim Siao Sr. Integrated School
26.	Jerlyn Joy Q. Daquigan	T-II	Nicomedes Tolentino Elementary School
27.	Elmer Jr., Z. Vicente	T-I	Valeria B. Lopez Integrated School
28.	Christine Jean C. Pangilis	T-III	Gilbert Young Sr. Elementary School
29.	Geraldine A. Forteza	T-II	Leonard Young Sr. National High School
30.	Anne Ruth B. Ripdos	T-I	Margus Elementary School
31.	Rhona Mae E. Diones	T-I	Gilbert Young Sr. Elementary School
32.	Roselyn S. Mamugay	T-I	Gilbert Young Sr. ES
33.	Micko Mike D. Mangay	T-I	Kiaol Elementary School
34.	Shiela Mae V. Zolina	T-I	San Jose Elementary School
35.	Larmaine Jane B. Plando	T-I	Prudencio Mariano Sr. Integrated School
36.	Aiza Mae M. Dacanay	T-I	Gulo Integrated School
37.	Nanneth G. Mendoza	T-II	Pangyan NHS
38.	Rechil T. Binondo	T-I	Gilbert Young Sr. ES
39.	Dionelo E. Bague Jr.	T-III	Pangyan Central Elementary School
40.	Romeo T. Sagarino Jr.	T-III	Pangyan Central Elementary School
41.	Arlene D. Fajardo	MT-I	Margus Elementary School
42.	Roberto G. Fajardo	T-III	Margus Elementary School
43.	Cecilia Marie E. Candelario	AO-II	Gilbert Young Sr. ES

PROGRAM MANAGEMENT TEAM

Role	Name of Personnel	Position
Program Manager/Proponent	Mennen D. Sagarino	School Principal I
Program Organizer	Mark Anthony P. Pamat	Teacher III
Program Organizer/Resource		

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Role	Name of Personnel	Position
Person	Ryan James D. Dueñas	Teacher II/School Head
Program Organizer/Resource Person	Kurt B. Catolico	School Principal II
Program Organizer/Resource Person	Felipe B. Tuyogon Jr.	Senior Education Program Specialist, Planning and Research Section
TWG – Facilitators	Jerlyn Joy Q. Daquigan	Teacher I
	Nanneth G. Mendoza	Teacher I
TWG – Photo Documenters	Shiela Mae V. Zolina	Teacher I
	Larmaine Jane B. Plando	Teacher I
TWG – Program Host	Dionelo E. Bague Jr.	Teacher III
	Gemly Guisihan	Teacher I
TWG – Secretariat	Jenifer P. Aglanang	Teacher I
	Rechil T. Binondo	Teacher I
	Elmer Jr. Z. Vicente	Teacher I
TWG – Sounds/TV	Joseph E. Cañete	Teacher I
	Edmar Allan C. Pitogo	Teacher III
TWG – Accomplishment Report	Micko Mike Mangay	Teacher I
	Marigold Q. Pulmones	Teacher I
	Anne Ruth B. Ripdos	Teacher I
	Anilyn L. Harid	Teacher I
	Christine Jean C. Pangilis	Teacher I
	Roselyn S. Mamugay	Teacher I
TWG – M&E	Ryan James B. Dueñas	Teacher III
	Resica D. Tanutan	Teacher I
	Yennie B. Almirante	Teacher II
TWG – Venue Preparation and Restoration	Mark Anthony P. Pamat	Teacher III
	Dionelo E. Bague Jr.	Teacher III
	Larmaine Jane B. Plando	Teacher I
	Joanne A. Lara	Teacher III
	Aiza Dacanay	Teacher I
	Norhaine M. Edres	Teacher I
	Armarie Gay B. Laumbor	Teacher I
	Babelyn N. Alesia	Teacher II