



Republic of the Philippines
Department of Education
SOCCSKSARGEN REGION
SCHOOLS DIVISION OF SARANGANI

15 Mar 2024

DIVISION MEMORANDUM
OSDS-2024-044

REORIENTATION FOR DIVISION SUB-SELECTION COMMITTEE MEMBERS ON
THE HIRING GUIDELINES FOR SY 2024-2025 TEACHER I POSITIONS

To: Division HRMPSB Members
Public Schools District Supervisors
All Qualified MT Applicants

1. The Division Human Resource Merit Promotions and Selection Board (HRMPSB) will conduct a **Reorientation for the Division Sub-selection Committee (DSSC) Members on the Hiring Guidelines for SY 2024-2025 Teacher I Positions** on March 18, 2024, 9:00 AM – 4:00 PM with the following details:

PARTICIPANTS	MODALITY	Venue
DSSC Chairperson and Co-chairperson	In-Person	New Conference Room, SDO Building, Alabel Sarangani Province.
DSSC Members and Secretariat, Demonstration Teaching Evaluators, Teacher Reflection Checkers	Online	MS Teams

2. The activity has the following objectives:
- Division Sub-Selection Committee's roles and responsibilities;
 - Evaluation of application documents;
 - Conduct of demonstration teaching, teacher reflection examination and job interview; and
 - Other policies pertaining to the hiring guidelines for Teacher I positions per DO 7, s. 2023 and Teacher II positions per DO 6, s. 2016
3. Enclosed is the activity matrix and list of participants for reference.
4. Transportation and other incidental expenses of the attendees shall be charged against local funds subject to the usual accounting and auditing and rules and regulations.



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5. For inquiries, contact Rehane P. Sambuto at 09385540626.
6. For the information, guidance, and compliance of all concerned.


RUTH L. ESTACIO PhD, CESO V
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

EVALUATION
HIRING
RECRUITMENT
SELECTION

RPS/OSDS-PU/MLA – reorientation for division sub-selection committee members
on the hiring guidelines for sy 2024-2025 teacher i positions
0344/March 15, 2024



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**REORIENTATION FOR DIVISION SUB-SELECTION COMMITTEE MEMBERS ON
THE HIRING GUIDELINES FOR SY 2024-2025 TEACHER I POSITIONS**

March 18, 2024

Program of Activities

Time	Activities	Speaker/Facilitator
8:00 – 9:00	Registration	Secretariat
9:00 – 9:10	Preliminaries	AVP
8:10 – 8:30	Welcome Remarks and Statement of Purpose	Atty. Nelyn B. Frinal , <i>Asst. Schools Division Superintendent</i>
	Message	Ruth L. Estacio, Ph.D. , <i>CESO V Schools Division Superintendent</i>
8:30-10:00	DSSC Duties and Responsibilities	Rehanee P. Sambuto , <i>AO IV</i>
10:00-12:00	DO 3, s. 2016 (SHS Hiring Guidelines)	Mario S. Donio , <i>EPS</i>
10:00 – 12:00	DO 7, s. 2023 Part 1 (Teacher I Hiring Guidelines on Education, Education, Training)	Ma. Shirley M. Cardinal , <i>SGOD Chief</i>
	LUNCH BREAK	
1:00 – 2:30	DO 7, s. 2023 Part 2 (Teacher I Hiring Guidelines on Demonstration Teaching and TRF Examination)	German P. Piamonte , <i>SP IV</i>
2:30-3:00	Timeline of Activities	Rehanee P. Sambuto , <i>AO IV</i>
3:00-4:00	Open Forum	
4:00-4:05	Closing Prayer	Host



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In-Person Participants

1. Cardinal, Shirley M.
2. Piamonte, German P.
3. Dinasas Irma May G.
4. Sambuto, Rehancee P.
5. Panes, Donna S.
6. Maguan, Melchor P.
7. Donio, Mario S.
8. Domingo Analiza A.
9. Tagala, Reynaldo C.
10. Cagang, Aurelio C.
11. Gulam, Edmund D.
12. Constantino, John Jerson P.
13. Gulam, Edward Ryan F.
14. De Arce, Marlou
15. Demabildo, Melody
16. Simon, Ferdinand S.
17. Pasco, Fredgie P.
18. Castillas, Glenn M.
19. Bantulo, Johnny S.
20. Bareñan, Felix Jr. A.
21. Tribunalo, Roy D.
22. Tanap, Pinky G.
23. Macabacyao, Teresita C.
24. Huliganga, Leo
25. Ramos, Pacita A.
26. Saling, Taya A.
27. Napila, Eriel L.
28. Arago, Argelio D.
29. Elem, Glenda L.
30. Sumagka, Susana S.
31. Cabaylo, Noli G.
32. Daligdig, Adriano A.
33. Tingson, Leah F.
34. Cabanalan, Fernie L.
35. Miano, Janice
36. Dumalag, Joanna
37. Bacquiano, Rasha Dina
38. Abulon, Ken Marrion

Online Participants

1. DSSC Members
2. DSSC Secretariat
3. TRF Checkers
4. Demonstration Teaching Evaluators



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