



Republic of the Philippines  
**Department of Education**  
SOCCSKSARGEN REGION  
SCHOOLS DIVISION OF SARANGANI

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20 Feb 2024

**DIVISION MEMORANDUM**

No. **048**, s. 2024

DISSEMINATION OF DM-OUOPS-2024-02-01300  
(GUIDANCE ON THE MANDATORY 30-DAY  
VACATION OF TEACHERS)

To: Assistant Schools Division Superintendent  
Public Schools District Supervisors  
Public Elementary and Secondary Schoolheads  
All Others Concerned

1. For the information and guidance of all concerned, enclosed is a copy of DepEd Memorandum DM-OUOPS-2024-02-01300 dated February 20, 2024, titled **Guidance on the Mandatory 30-day Vacation of Teachers.**
2. For inquiries, contact the Office of the Secretary at [osec@deped.gov.ph](mailto:osec@deped.gov.ph).
3. Widest dissemination of this Memorandum is desired.

  
**RUTH L. ESTACIO PhD, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: As stated

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS AND OFFICES  
COMMUNICATIONS  
CORRESPONDENCE  
TEACHERS

RLE/OSDS-PROPER/DM – dissemination of dm-ouops-2024-02-01300 (guidance  
on the mandatory 30-day vacation of teachers)  
0241/February 20, 2024



Republika ng Pilipinas  
**Department of Education**

OFFICE OF THE UNDERSECRETARY FOR OPERATIONS

**MEMORANDUM**  
**DM-OUOPS-2024-02-01300**

**FOR : ALL REGIONAL DIRECTORS**  
**ALL SCHOOLS DIVISION SUPERINTENDENTS**  
**ALL PUBLIC SCHOOL HEADS**  
**ALL OTHERS CONCERNED**

**FROM : Atty. REVSEE A. ESCOBEDO**  
*Undersecretary for Operations*

**FRANCIS CESAR B. BRINGAS**  
*Assistant Secretary for Operations*

**SUBJECT : GUIDANCE ON THE MANDATORY 30-DAY VACATION OF TEACHERS**

**DATE : February 20, 2024**

This Office issues this Memorandum to give guidance on certain provisions of DepEd Order No. 03, s. 2024, titled *AMENDMENT TO DEPED ORDER NO. 022, S. 2023 (Implementing Guidelines on the School Calendar and Activities for the School Year 2023–2024)*, issued on February 19, 2024. Item 7 of the Order states that **“No voluntary or mandatory tasks or activities shall be assigned to teachers from June 1 to 30, 2024.”**

In this regard, please be reminded that **all teaching personnel SHALL NOT be required to report to their respective schools. Mandatory physical or virtual participation in both DepEd and non-DepEd activities and/or events are likewise prohibited during the said dates.**

For any issues, concerns, and alleged violations of the said directive, kindly send a report immediately to the Office of the Secretary through email at [osec@deped.gov.ph](mailto:osec@deped.gov.ph).

For strict compliance and wide dissemination.

**Copy furnished:**  
**OFFICE OF THE SECRETARY**  
[osec@deped.gov.ph](mailto:osec@deped.gov.ph)